

**ORGANIZATIONAL MEETING OF COUNCIL  
SUMMER VILLAGE OF SUNDANCE BEACH**

**August 26, 2021**

**Sundance Beach Community Hall**

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**PRESENT:**

Present at the meeting were:

Councillors:            Brian Waterhouse  
                              Rich Miller  
                              Allan Harris

CAO:                      June Boyda

GUESTS:                Lyle Neis  
                              Peter Pellatt

**CALL TO ORDER:**

The meeting was called to order by C.A.O. Boyda at 6:12 p.m.

**ADOPTION OF AGENDA:**

The following item was added as an addition to the agenda:

- 2.9    Easement Development Update Regarding #90 and #108
- 2.10   Working Items Follow-up

Res. 2021-139    Moved by Councillor Miller that the Organizational Council Meeting agenda is  
Agenda            hereby adopted as amended.

*CARRIED*

**ORGANIZATIONAL MEETING**

**Oath of Office**

Each member of Council completed their Oath of Office.

**Appoint a Mayor**

Res. 2021-140    Moved by Councillor Miller that Councillor Waterhouse be appointed as  
Appointment    Mayor.

*CARRIED*

**Appoint a Deputy Mayor**

Res. 2021-141    Moved by Mayor Waterhouse that Councillor Miller be appointed as Deputy  
Appointment    Mayor.

*CARRIED*

**Appoint a Representative for Committees**

Res. 2021-142 Appointment Moved by Mayor Waterhouse that:  
Mayor Waterhouse be appointed as the representative on the Alliance of Pigeon Lake Municipalities (APLM) board, and further that

Councillor Harris be appointed as the representative on the Pigeon Lake Regional Emergency Advisory Committee, and Mayor Waterhouse be appointed as the alternative representative to attend and vote when the appointed member is unable to do so, and further that

Councillor Harris be appointed as the representative on the Capital Regional Assessment Services commission, and further that

Councillor Miller be appointed as the representative on the Easement Holders Association.

Mayor Waterhouse be appointed as the representative on the Intermunicipal Collaboration Committee for the Intermunicipal Development Plan.

*CARRIED*

**Set a time and place for Regular Council Meetings**

Res. 2021-143 Organizational Moved by Councillor Miller that the Regular Meetings of Council be at 6:00 pm on Zoom on the following days:

- September 16, 2021
- November 25, 2021
- January 20, 2022
- April 14, 2022
- May 19, 2022 (Regular & Organizational)

Annual Information Meeting: June 18, 2022 at 10:00 a.m. at the John Turgeon Community Hall, with a zoom virtual option.

*CARRIED*

**Banking Signing Authority**

Res. 2021-144 Organizational Moved by Mayor Waterhouse that two signatures are required for all cheques or invoice payment approval: one Councillor: Brian Waterhouse, Rich Miller or Allan Harris and the Chief Administrative Officer, June Boyda, and June Boyda has master control of the bank and can assign access authority.

*CARRIED*

**Council – Setup Information**

Res. 2021-145 Organizational Moved by Councillor Harris that: email addresses be setup for each Councillor and posted on the website, and further that Councillor Harris submit ½ of the technology allowance for the remainder of the year.

*CARRIED*

6:46 Peter Pellatt entered the meeting. Council made a presentation to Mr. Pellatt thanking him for his service on the Summer Village of Sundance Beach Council and presented Mr. Pellatt with a gift of a framed photo.

**Council Orientation Training**

Res. 2021-146 Organizational Moved by Councillor Miller that the usb sticks with orientation information including relevant documents from the Summer Village of Sundance Beach was given to each Council member, and further that the Munis 101 for Summer Villages was offered to each Council member. The following Councillors to take the course include: Mayor Waterhouse (Tuesdays), Councillor Harris (Tuesdays) and Councillor Miller (Wednesdays).

*CARRIED*

**Alberta Urban Municipalities Association – 2021 Convention**

Res. 2021-147 Training Moved by Councillor Harris that the topic to be accepted as information.

*CARRIED*

**Association of Summer Villages of Alberta – 2021 Conference**

Res. 2021-148 Training Moved by Councillor Miller that the following members of Council attend the Association of Summer Villages of Alberta 2021 Conference: Mayor Waterhouse, Councillor Harris, and C.A.O. Boyda.

*CARRIED*

**Public Utility Lot for #35**

Development Officer Welch provided an update on the development application.

Res. 2021-149 Planning Moved by Councillor Harris that the work is approved as submitted for PUL3 attached to #35 Sundance Beach, with the final drainage work to be inspected visually and no need for a geodetic survey.

*CARRIED*

**Easement Development Update Regarding #90 and #108**

Development Officer Welch and Councillor Miller provided an update regarding development on the easements for #90 and #108 Sundance Beach.

**Working Items Follow-up**

A verbal update was provided on several of the Summer Village's current projects.

Res. 2021-150 Development Moved by Councillor Harris that a copy of the engineering report showing that the road allowance is well-maintained, be provided to Mr. Cliff, and advise him that in the Summer Village's view this matter is concluded.

*CARRIED*

**CLOSED SESSION:**

Res.2021-151 Moved by Councillor Miller that Council proceeds with the meeting in a closed session to discuss a matter which falls under Sections 17 & 18 of the Freedom of Information and Protection of Privacy Act, at 9:04 p.m.

*CARRIED*

The following members were in attendance:

June Boyda, C.A.O. – to provide advice and information to Council

Lyle Neis – to provide information to Council

Res.2021-152 Moved by Mayor Waterhouse that Council continues the meeting in an open session at 9:31 p.m.

*CARRIED*

**ADJOURNMENT:**

Res. 2021-153 Moved by Mayor Waterhouse that the Organizational meeting of May 21, 2020, Adjournment is hereby adjourned at 9:31 p.m.

*CARRIED*

THESE MINUTES ADOPTED BY COUNCIL THIS 23<sup>rd</sup> DAY OF SEPTEMBER, 2021

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER