

**REGULAR MEETING OF COUNCIL  
SUMMER VILLAGE OF SUNDANCE BEACH  
January 11, 2024  
Video Conference**

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**PRESENT:**

Present at the meeting were:

Mayor:	Brian Waterhouse
Councillor:	Rich Miller
Councillor:	Allan Harris
CAO:	June Boyda

**CALL TO ORDER:**

The meeting was called to order by Mayor Waterhouse at 6:00 p.m.

**ADOPTION OF AGENDA:**

The following items were added as additions to the agenda:

- 4.1 Jeff Ricke – Tax Penalties
- 4.2 Jo McDonald - Collision
- 6.2 2023 Development Permits and Compliance Certificates
- 6.3 Rental Damage Deposits
- 6.4 Nurse Practitioners
- 11.3 Closed Session - Sections 17, 19, and 24

Res. 2024-001 Moved by Councillor Harris that the Regular Council Meeting agenda is hereby  
Agenda adopted as amended.

*CARRIED*

**ADOPTION OF MINUTES FROM PREVIOUS MEETINGS:**

Amendments were made to the minutes to reflect appropriate wording and decisions made by Council.

Res. 2024-002 Moved by Councillor Miller that the Regular Council Meeting Minutes of  
Minutes November 9, 2023 are hereby approved as amended.

*CARRIED*

**DELEGATIONS:**

**Jeff Ricke – Tax Penalties**

Jeff Ricke was in attendance to request tax penalty payments.

- Res.2024-003 Moved by Mayor Waterhouse that the penalty amount of \$399.24 for Tax Roll 131000 will be cancelled on June 2, 2024, provided that the resident:
- Makes the January, 2024 payment of \$198.04 by January 19, 2024
  - Joins the monthly plan starting February 1, 2024
  - Ensures that all monthly payments go through the bank, from February 1 until June 1, 2024. If one payment is missed, then the \$399.24 will not be cancelled.

*CARRIED*

**Mary Jo McDonald - Collision**

Mary Jo McDonald was in attendance to discuss a collision that took place off of RR14, which is located in Leduc County, and it was suggested she contact Leduc County.

**BYLAWS and POLICIES:** none

**BUSINESS**

**Loop – Website Renewal Agreement**

- Res.2024-004 Agreement Moved by Councillor Harris that CAO Boyda get quotes from other website providers to ensure we are receiving a good service and a competitive rate, and to bring this topic back to Council as soon as a recommendation is available.

*CARRIED*

**2023 Development Permits and Compliance Certificates**

- Res.2024-005 Development Moved by Councillor Harris that the correspondence be accepted as information.

*CARRIED*

**Rental Damage Deposits**

- Res.2024-006 Agreement Moved by Councillor Miller that damage deposits for long term rentals at the John Turgeon Community Hall be held for the duration of the rental, and to pay interest based on Alberta's Security deposit interest formula at the termination of rental and return of the damage deposit.

*CARRIED*

**Nurse Practitioners**

- Res.2024-007 Development Moved by Councillor Harris that the correspondence be accepted as information.

*CARRIED*

**COUNCIL REPORTS**

Councillor Harris provided an update on the Regional Emergency Management Meeting.

Mayor Waterhouse provided an update on the following meetings he attended:

- Alliance of Pigeon Lake Municipalities November 14. The Hutchinson report was presented. Brian Waterhouse has been elected as Vice-Chair.
- LUB Review meetings
- Association of Summer Villages of Alberta meetings
  - Conference review committee, which there was a very successful conference showing a profit, and attendees were happy, and commented that they wanted to attend future conferences
  - Regular Board Meeting and executive director review

Res. 2024-008    Moved by Councillor Harris to accept the reports as information.  
Report

*CARRIED*

**CAO REPORT****Chief Administrative Officer Report**

Res. 2024-009    Moved by Councillor Miller that the Chief Administrative Officer report is  
Report            hereby accepted.

*CARRIED*

**FINANCIAL REPORTS:****Financial Statements – December 31, 2023**

Res. 2024-010    Moved by Councillor Harris that the Balance Sheet ending December 31, 2023,  
Finance            and the Income / Expense Statements for January 1 – December 31, 2023 are  
                         hereby approved.

*CARRIED*

**Tax Penalties**

Res. 2024-011    Moved by Councillor Miller that the correspondence be accepted as  
Report            information.

*CARRIED*

**CORRESPONDENCE:**

Res. 2024-012 Moved by Councillor Harris that the following correspondence be received as  
Correspondence information:

- 1 Enhanced RCMP – Statistics January 1 – December 12, 2023
- 2 Association of Summer Villages of Alberta – 2023 Annual Report

*CARRIED*

**CLOSED SESSION:**

Res.2024-013 Moved by Mayor Waterhouse that Council proceeds with the meeting in a  
Closed Session closed session to discuss matters which fall under:  
Sections 17, 23 and 24,  
Section 17, 19 and 24 and  
Sections 17, 21 and 24 of the Freedom of Information and Protection of  
Privacy Act, at 8:22 p.m.

*CARRIED*

Res.2024-014 Moved by Mayor Waterhouse that Council continues the meeting in an open  
Closed Session session at 9:15 p.m.

*CARRIED*

Res.2024-015 Moved by Councillor Harris that the CAO Services Fifth Amending Agreement  
Agreement is hereby approved.

*CARRIED*

**DATE OF NEXT MEETING:**

Regular Council Meeting – April 11, 2024 at 6:00 p.m. via Zoom

**ADJOURNMENT:**

Res.2024-016 Moved by Councillor Miller that the Regular Council meeting of January 11,  
Adjournment 2024 is hereby adjourned at 9:16 p.m.

*CARRIED*

THESE MINUTES ADOPTED BY COUNCIL THIS 11<sup>th</sup> DAY OF APRIL, 2024

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER